



## Accounting Internship Boys & Girls Club of Corvallis

The Boys & Girls Club of Corvallis (BGCC) has an internship opportunity for an enthusiastic and reliable student who is looking for experience in learning the day to day financial operations of a multi-million dollar not for profit organization.

We are seeking a student who has the desire and is willing to make a commitment of 10-15 hours per week to learn how to manage the books for the Boys & Girls Club of Corvallis. The intern will be taught how to do all aspects of accounting and bookkeeping. The ideal candidate would be a student who has a career goal of becoming a CPA. The student will have an opportunity to learn the specifics of how a not for profit manages its processes and accounting procedures. The intern will be guided by the Director of Finance, and the Treasurer for BGCC.

The BGCC accounting intern will perform activities such as accounts receivable, accounts payable, data entry using Quickbooks, payroll, and other tasks as needed. Confidentiality will be stressed in this position.

BGCC is looking for an intern that would be willing to commit up to two years in this position. This is the ideal learning opportunity for any student who desires to pursue a career in accounting, or any field that requires the detailed knowledge of running the financial operations of a business or organization.

If you're interested in this position please contact Drew Ibarra at [dibarra@bgccorvallis.org](mailto:dibarra@bgccorvallis.org) or at **757-1909 ext. 210**. Or come into the Boys & Girls Club of Corvallis and fill out an application. Please specify this position.

Drew Ibarra  
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